

**Executive Leadership Academy**
WVDO’s new program that combines a mix of skill building and leadership case studies to develop individuals skilled in fundraising into nonprofit leaders and Executive Directors.

9-month program beginning Jan 9, 2015
 8:00 am -11:00 am, 2 weekdays a month

Scheduled meetings with mentor, 2 hours per month

**Application Deadline: October 17th, 2014**

Email your completed application to Agnes Zach at agnes.zach@wvdo-or.org.

**Along with your application please include the following items:**

1. A current resume
2. A letter of recommendation from a nonprofit Executive Director or Board President
3. And a LinkedIN profile page link

**Application**

**Contact & General Information**

First Name:       Last Name:

Best Phone #:

Best email:

Job Title:

Place of Employment:

Length of Time with Employer:

**1. Your Leadership Skills:**

Give one example of your greatest professional achievement.

Please describe the achievement, your role in the effort, leadership qualities you demonstrated, how the effort affected the community and any personal reflections you would like to share. (300 words or less)

**2. Interest in Leadership Academy**

What do you hope to accomplish through participation in Leadership Academy?
Please include how you see yourself contributing to the nonprofit community in the future. (150 words or less)

**3. Skills Evaluations**

Please rank your comfort and/or knowledge of the following topics on a scale of 1 – 4 by selecting a score from the drop down list, with **1 being No Knowledge** and **4 being Expert Knowledge**.

|  |  |
| --- | --- |
| **Skill** | **Ranking** |
| Understanding Financial Statements |  |
| Preparation of a 990 Form |  |
| Creation of an organizational “dashboard” |  |
| Hiring Employees |  |
| Completion of Employee Evaluations |  |
| Firing Employees |  |
| Use of data for planning |  |
| Using Program Evaluation Tools |  |
| Creation of a Workplan |  |
| Use of Project Management Tools |  |
| Leading a strategic plan |  |
| Recruiting Board Members |  |

**Please answer the following yes or no questions**

[ ]  Yes [ ]  No I have 1, 3, and 5 year goals

[ ]  Yes [ ]  No I have held Leadership Positions in my Organization (please list)

[ ]  Yes [ ]  No I have held Leadership Positions in my Community (please list)

**4. Looking ahead**

In 3-5 years, what community organization would you like to lead (be specific). What will you bring to this organization?